

# NOTICE OF FULL TIME POSITION Department of Public Services

*Applications are available in the Borough of Conshohocken Administrative Office located at 400 Fayette Street, Suite 200 in Conshohocken, or online at [www.conshohockenpa.gov](http://www.conshohockenpa.gov). To be considered for this position, complete applications must be delivered to the Administrative Office by Friday, November 3, 2017 or sent to [humanresources@conshohockenpa.gov](mailto:humanresources@conshohockenpa.gov). The Borough of Conshohocken is an Equal Opportunity Employer.*

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**Position:** Laborer

**Reports To:** Director of Public Services

**Supervises:** N/A

**Purpose:** Perform routine manual labor and repair work at a semi-skilled level.

**Minimum Tasks:** Perform work involving heavy physical exertion and use of manual tools to maintain Borough owned facilities. Complete assignments in a timely manner and in accordance with provided instruction and established guidelines. Collect trash and recyclables as part of the sanitation or recycling crew, replacing containers upright at the curb. Shovel and plow snow. Cut grass and remove leaves. Paint road markings and erect signs. Sweep roads, clear ditches and remove debris from outlets. Perform maintenance checks and light repair work on Borough owned equipment. Perform related duties as required. Work co-operatively with all staff and residents.

*Management reserves the right to direct the employee, provided the work is not illegal, injurious to one's health, or inconsistent with provisions of the Public Services Collective Bargaining Agreement.*

**Minimum Required Skills, Knowledge and Abilities:**

- Valid Pennsylvania Driver's license, and must obtain a Pennsylvania Commercial Driver's License (CDL) within the 90-day probation period. Must have the ability to maintain a valid PA CDL while employed.
- High School education or equivalent
- Some experience in related work
- Knowledge of standard practices of labor operations
- Knowledge of hazards and safety precautions
- Ability to operate a truck and equipment on and odd the highway traffic and inclement weather
- Ability to perform manual labor (lifting and carrying) in inclement weather
- Ability to understand and follow oral and written instructions